



K.V. N. NAIK Shikshan Prasarak Sanstha's
ARTS, COMMERCE & SCIENCE COLLEGE, NASHIK
(MAHARASHTRA)

The Annual Quality Assurance Report (AQAR) of the IQAC

YEAR 2014-15

SUBMITTED TO



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2014-15

1. Details of the Institution

1.1 Name of the Institution

K.V.N. Naik Shikshan Prasarak Sanstha's
Arts Commerce & Science College.

1.2 Address Line 1

Canada Corner

Address Line 2

Sharanpur Road

City/Town

Nashik

State

Maharashtra

Pin Code

422002

Institution e-mail address

vnnaiacollege@gmail.com

Contact Nos.

0253-2311274

Name of the Head of the Institution: Dr.V.B.Khedkar

Tel. No. with STD Code:

0253-2311274

Mobile:

9922291625

Name of the IQAC Co-ordinator:

Dr.Sanjay Sanap

Mobile:

9975937371

IQAC e-mail address:

kvnniqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN: 1084444

OR

1.4 NAAC Executive Committee No. & Date:

EC(SC)/06/RAR/111

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address

www.vnnaikcollege.com

Web-link of the AQAR:

<http://www.vnnaikcollege.com/iqacdetailes.aspx>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2004	2004-2009
2	2 nd Cycle	B		2015	2015-2020
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

August 2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR **First AQAR after NAAC Re-accreditation** (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC : Yes No

Regulatory Agency approved Institution: Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution: Co-education Men Women

Urban Rural Tribal

Financial Status: Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys. Edu.)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers:

2.2 No. of Administrative/Technical staff:

2.3 No. of students:

2.4 No. of Management representatives:

2.5 No. of Alumni:

2.6 No. of any other stakeholder and

Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students: Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Department of English organized National Seminar on *English Language and Globalization* on 13th and 14th February 2015.

Department of Chemistry organized National Level Conference on Recent Trends in Chemical Research on 12th and 13th January 2015.

Department of Zoology organized State Level Seminar on Modern Taxonomic Tool- DNA Barcoding on 12th and 13th January 2015.

2.14 Significant Activities and contributions made by IQAC

- IQAC recommended improvements in infrastructural facilities of the various departments in academic year 2014-15.
- IQAC suggested to organize national and state level seminars and the Department of English and Department of Chemistry organized National Level Seminars and Department of Zoology organized State Level Seminar.
- IQAC guided the teachers to undertake minor and major research projects. Two teachers submitted proposals for Minor research projects
- Strengthened the Quality of Academics.
- Monitored the performance of the teaching-learning activities.
- Guided Teachers for Self-Appraisal (Academic Performance Indicators) and promotions through Career Advancement Scheme of UGC.
- Enhanced Resource Mobilization -UGC- Funding received SAP Scheme of UGC, and University Quality Improvement Programme (QIP).

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
National and State Level Seminars to be organized by Various Departments	Department of English organized National Seminar on English Language and Globalization on 13 th and 14 th February 2015 Department of Chemistry organized National Seminar on 12 th and 13 th January 2015. Department of Zoology organized State Level Seminar on 12 th and 13 th January 2015.
Soft Skills Development Programme to be organized for Third Year Degree Students	Soft Skills Development Programme was organized in college for third year degree students from 1 st January to 10 th January 2015.
Arrange PTA meetings	PTA meetings were organized on 4 th December 2014, and 20 th March 2015 in the College.
To Organize State Level Elocution Competition for students	Organized State Level Vasant Karandak State Level Elocution Competition on 13 th and 14 th December 2014
To apply for Second Cycle of NAAC Accreditation	Sent SSR of Second Cycle of NAAC on 24 th December 2014. And NAAC visited college on 6 th , 7 th and 8 th April and awarded 'B' Grade.
Organize Study tours of students	
Guide students to participate in Avishkar Competition	14 student of UG and PG Departments participated in Avishkar Competition organized by Savitribai Phule

	Pune University in KSW Arts, Commerce and Science College, CIDC, Nashik
Undertake minor and major research projects	Dr.V.J.Naukudkar and Prof. Samin Shaikh applied for Minor Research Projects of UGC
Conduct Term-End examination of undergraduate students.	A Term End examination of undergraduate students was conducted in November.
Organize Special Camp of NSS students in adopted village	A special camp of N.S.S. students was organized in adopted village during 21/12/2014 to 27/12/ 2014 in Umrle, Tal- Dindori, Dist ,Nashik
Organize Annual Sports Competitions	Annual Sports competitions were arranged during 26 th January to 28 th January 2015.
Arrange Annual Gathering and Prize Distribution Ceremony	Annual Gathering was organized on 29 th January 2015 and Prize Distribution ceremony was organized on 30 th January 2015.
Arrange Meetings of Alumni Association	The meeting of Alumni Association were arranged in college on 12 th December 2014, 3 rd January 2015 and 18 th March 2015
Arrange Guest Lectures for various subjects	Prof. V.A.Adhole, Loknete Venkatrao Hire College, delivered a lecture on 29 th Sep.2014 to B.Sc. students. Dr.V.D. Bobade delivered a lecture on 30 th Sep.2014 to M.Sc.students
Organize Poster Presentation Competitions	Literary Association organized Poster Presentation competition on 29 th Sep.2014. Science Association organized Poster Presentation on 27 th January 2015
Arrange PTA Meetings	Meeting of Parent Teacher Association were arranged in college on 8 th August 2014, 4 th December 2014 and 20 th March 2015.
Arrange Meetings of Alumni	The meetings of Alumni were arranged on 12 th December 2014, 3 rd January 2015 and 18 th March 2015 in college.
Attend Teacher Training Programmes	Prof. Sachin Shinde, Dr.Santosh Bhilume and Prof. Rupali Sanap attended 'Train Trainers' Soft Skill Development Programme organized by Savitribai Phule Pune University from 19-01-2015 to 27-01-2015 at University Sub Centre,Nashik.
Establish Botanical Garden in the College Campus	Department of Botany established Botanical Garden in December 2015.
Organize Workshops	Department of Electronics organized a workshop on the Topic 'Project Design' for students on 20 th August 2014 Department of Electronics also organized workshop on Project Testing on 8 th December 2014.
Organize Field Visits for Students	27 Students from FYBSC and SYBSC visited Epitrans Electrical PVT Limited , MIDC, Nashik. Students of Science Faculty visited Samsung Galaxy and Hemant Hardware
	50 Students of Department of Botany visited Anjeneri,Biosphere reserve ,in Trambakeshwar

Organize Field Visits	,Nashik District. 20 Students of Department of Botany visited NHRDF, Onion and Garlic Research Institute, Chitegaon, Niphad, Dist-Nashik
	40 Students of BBA and BCA Departments visited Rajhans Milk Dairy at Sangamner on 23 rd August 2014.
	23 students of Department of Electronics visited JP Das Pvt at Satpur on 16 Oct-2014
Organize Management Event(Kaizen)	The 3 Departments of BBA and BCA organized a management event Kaizen on 9 th January 2015.
Organize Extension Activities	A number of Cleanliness campaigns were arranged in college and outside the college as well. Green Nashik Campaign on 15 th August 2014 Rakshbandhan celebration in Borstal Home on 10 th August 2014 Oath for Water Conservation on 4 th September 2014. Collection of 300 Plaster of Paris Idols of Ganesh on Ganesh Chathurti on 8 th September 2014. Cycle Rally to Protect Environment on 24 th September 2014. Voter Awareness Campaign in association with District Administration on 29 th September 2015. Cleanliness Campaign on Mahatma Gandhi Jayanti on 2 nd October 2014. Swaccha Bharat Abhiyan 6 th December 2014. Blood Donation Camp on 10 th January 2015. Disaster Management Training in college on campus
Special Camp of NSS at adopted Village	A Special Camp of NSS Wad arranged at the adopted village, Umrале, Tal-Dindori from 21 st December 2014 to 27 th December 2014.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

The AQAR was placed before the Management Committee and the management approved the AQAR of 2014-15.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	06	02	06	
UG	19	00	00	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	02	02		02
Others				
Total				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

All postgraduate courses have CBCS available.

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	07
Trimester	
Annual	12

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Since the college is affiliated to Savitribai Phule Pune University, the syllabus revised by affiliating University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Postgraduate courses in Marathi and Economics were introduced in the academic year.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	30	27	02	01	

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	27	06	02		01				36	

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	13	11
Presented	01	18	10
Resource Persons		03	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The teachers use ICT in teaching and learning.
Language Laboratory was established in the academic year 2014-15.
Commerce Laboratory was established in 2014-15.
Interactive Board is used to teach effectively.
Teaching through demonstration is practiced.
Field visits are organised to teach effectively.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Savitribai Phule Pune University has introduced Barcoding for the answer sheets of all the Examinations.
- The university allows for photocopying and revaluation of answer sheets.
- The university has provided online delivery of question papers to colleges to curb malpractices.
- Multiple Choice based Questions for Internal Assessment Examinations.
- For PG Programmes: Open Book Test, Seminars, Tutorials, Group Discussions, Group Assignments, Projects, Debates etc.,

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

08

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	76	12	17	25	06	78.94%
B.Com	153	14	27	33	30	67.97
B.Sc.	48	09	09	10	05	68.75%
B.Sc. (Comp)	14	2	3	4	01	71.42%
BBA	15	01	04	04	01	66.66%
BCA	19	01	05	04	02	63.15%
MA	104	09	24	33	05	68.26%
M.Com	25	03	04	07	05	76%
M.Sc.	21	01	09	03	01	66.66%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

At the beginning of Academic year, every faculty member is asked to prepare the teaching plan for each of the two terms/semesters separately. The IQAC with the help of the feedback given by the Time table committee makes a plan to monitor the teaching, leaning process and ensures smooth progression of teaching, learning and evaluation. The IQAC also promotes the use of science & Technology in teaching learning activities. The IQAC takes the midterm review of academic activities. At its meetings the IQAC encourages the teachers to enhance the quality of teaching by adopting various innovative practices. In the meetings of staff academy the teachers exchange their research experiences & recent trends in their respective disciplines.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	03
UGC – Faculty Improvement Programme	02
HRD programmes	
Orientation programmes	02
Faculty exchange programme	
Staff training conducted by the university	03

Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	03

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	08		08
Technical Staff				01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Under the aegis of IQAC ,a Research Committee is constituted to facilitate research in college. The faculty members are encouraged to publish research papers and they are also provided guidance in preparing research projects to tap funding from various agencies like UGC and BCUD.

The faculty are provided with all the infrastructural facilities like laboratories, computers, internet, printers, stationary and other required apparatus' to conduct research in departments. Duty leaves are granted to the staff for data collection or visiting libraries of renowned institutions.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	37	02	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (<i>other than compulsory by the University</i>)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		02	01		
Sponsoring agencies		UGC and BCUD	BCUD		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number	Year
National	Applied		
	Granted		
International	Applied		
	Granted		
Commercialised	Applied		
	Granted		

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JR SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. Of students participated in NCC events:

University level State level

National level International level

3.23 No. Of Awards won in NSS:

University level State level
National level International level

3.24 No. Of Awards won in NCC:

University level State level
International level National level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Cleanliness Campaigns
- One Week Special Camp at adopted village
- Cycle Rally for Save Environment
- Blood Donation Camp
- Rally for Road Safety
- Ganesh Idol Collection

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8 acre			8 acre
Class rooms	23			23
Laboratories	08			08
Seminar Halls	01	01	Management	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		45 Computers 06 LCD Projector 08 Printers 01 Xerox Machine	Management	60
Value of the equipment purchased during the year (Rs. in Lakhs)		33,17000	Management	
Others				

4.2 Computerization of administration and library

The College office is computerized and the process of digitalization of library has already been initiated.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8341	961004	310	32000	8651	
Reference Books	55672	129908	80	21000		
e-Books	9700	5000				
Journals		5000	900		6900	5000
e-Journals	6000					5000
Digital Database	83	15000	20	6000		21000
CD & Video			25	6000	15	6000
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	64	03	10	10	10	12	10	
Added	45	-	15	10	10		15	
Total	109	03	25	20	20	12	25	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

All the departments are well-equipped with computers, internet and printers. The library, Examination Section are connected with LAN. The scholarships and examination forms are filled up online. Students are provided free internet access in departments and the library.

4.6 Amount spent on maintenance in lakhs:

i) ICT	2, 51, 425
ii) Campus Infrastructure and facilities	12, 64, 368
iii) Equipments	33, 17 000
iv) Others	10, 50, 000
Total:	58, 82, 793

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students are informed regarding all the student support services in the orientation lectures by the IQAC chairman, co-ordinator, heads of the departments and other faculty members.

5.2 Efforts made by the institution for tracking the progression

- Continuous Internal Assessment through:
- Class presentations
- Group discussion
- Assignments
- Tutorials in each semester

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1594	363		

(b) No. of students outside the state

04

(c) No. of international students

	No	%		No	%
Men		66.84	Women		33.16

Last Year						This Year					
General	SC	ST	OBC/SBC	Physically Challenged	Total	Gen	SC	ST	OBC SBC	Physically Challenged	Total
433	248	354	922		1957	488	287	471	1015		2261

Demand ratio: 1:2

Dropout % : 4.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The College has a Competitive Examination Guidance Committee. This committee supports students for appearing and qualifying in various competitive examinations.

The college offers preliminary orientation for the Competitive Examination by arranging lectures of experts in the field, workshops and counselling sessions for all aspiring students from time to time.

The teachers engage in imparting the necessary coaching to the students who seek the specific information on priority basis.

College has separate section in library and separate reading hall for students appearing for competitive examination.

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc. State PSC UPSC Others

5.6 Details of student counselling and career guidance

The college has a Career Guidance and Placement Cell, a committee of teachers is appointed for this purpose.
This committee collects displays and communicates information regarding placement and job opportunities.
A committee of teachers looks after academic and personal counselling.
Tie up with various companies is reached and job opportunities are provided to students.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

College organised street plays & rallies to control foeticides, pollution growth, and dowers deaths.
A district level rally was organised by the college, the maximum number of colleges participated with more than 3000 students.
Through NSS activities volunteers take up various community outreach programmes.
Through special camps every year villages are selected and programmes like, repairing of places of public importance, removing of thorny bushes .Blood donation camps are conducted. Awareness programmes on Right to Information Act, Legal issues, superstitions, HIV-AIDS are conducted.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	1448	1,08,71,276
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision

Krantiveer Vasantrya Narayanrao Naik Shikshan Prasarak Sanstha's Arts, Commerce and Science College is a premier institute of higher education with the vision statement "*Duritanche Timir Jawo*" viz. "Let the darkness of ignorance disappear".

Our Mission

To provide education to socially and economically **underprivileged** class of the society.

6.2 Does the Institution has a management Information System

Yes the college has Management Information System and it is managed through Vriddhi Software.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Being affiliated to Savitribai Phule University, the college has very marginal role in developing curriculum. The faculty members can only participate in Syllabus Revision Workshops organized by the university.

6.3.2 Teaching and Learning

- Quality improvement in teaching and learning is achieved through:
- Teaching and evaluation planning
- IQAC and Departmental Meetings
- Use of ICT in teaching
- Projects based learning and Field visits
- Group discussions and Presentations

6.3.3 Examination and Evaluation

- Term end and Annual examination for Arts and Commerce Faculty
- Semester Pattern for Science Faculty
- Choice Based Credit Pattern for Postgraduate courses
- Continuous assessment through tutorials, class presentations, open book exams, oral exams, home assignments, group discussions, projects etc.

6.3.4 Research and Development

The faculty members are given two years study leave for Ph.D. under Faculty Development Programme.
Seminars, Conferences and Workshops organized by various departments.
The staff is encouraged to participate in national and international seminars and conferences.
Students are encouraged and guided to participate in *Avishkar* Competition, a research activity of affiliating university.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is being updated through digitization of library record.
OPAQ facility is provided in the library to search books.
Students are given free access to internet in departments and library reading room.

6.3.6 Human Resource Management

Use of Human Resource as per their competency to complete a particular task (Academic and Administrative).
Human Resource Development through training of staff through Human Resource Development Centres (formerly Academic Staff Colleges).
Teacher Training through Soft Skill Developments for teachers

6.3.7 Faculty and Staff recruitment

All appointments are done through selection committee appointed by affiliating university and State Government of Maharashtra.
All posts are advertised through national and local newspapers.

6.3.8 Industry Interaction / Collaboration

As a part of curriculum most of the Departments arranged industrial visits. The students of Life sciences with their teachers visited Biodiversity rich areas, the students from the department of commerce also visited nearby co-operative units Nationalized Banks.

6.3.9 Admission of Students

The College ensures the publicity of admission through pamphlets, local T.V. cable and newspapers. The admission notice and procedure is hosted on college website. Similarly, admission notices are displayed on the notice boards of different junior colleges. The college strictly follows the reservation policy in admission as per government norms.
The admission is given to the students per their demand. However, if there are large number of students than the available seats, then the admission is given on merit basis.
The institution constituted an admission committee headed by the Principal of the college to ensure the smooth progress of admissions. The committee met & discussed on as to how admission procedure is made more transparent.

6.4 Welfare schemes for

Teaching	Vehicle Loans / Personal Loans of the credit society run by the college employees in the college campus;
Non-teaching	Vehicle Loans / Personal Loans of the credit society run by the college employees in the college campus.
Students	Group insurance schemes in collaboration with the affiliating University. Students are permitted to open their Bank accounts with Zero balance facility

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			✓	Management
Administrative			✓	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/ constituent colleges?

Online examination forms, Bar Coding, Online Question Papers & an evaluation based on objective type questions.

6.11 Activities and support from the Alumni Association

The members of alumni association actively participate in important activities of the college and also contribute in academic planning of the institution.

6.12 Activities and support from the Parent – Teacher Association

The regular meetings of Parent-Teacher Association are organized where parents offer their suggestion regarding teaching –learning and infrastructural facilities. The same are shared with the management members and action is taken on the suggestions.

6.13 Development programmes for support staff

The support staff of the college is sent for the training programmes for effective administration. Several workshops by the affiliating university are organized regarding online applications for scholarships, eligibility of first year students and examination reforms.

6.14 Initiatives taken by the institution to make the campus eco-friendly

N.S.S. volunteers plant trees in campus. They also take care of those plants. The A rainwater project at small scale is maintained by Department of Chemistry.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The faculty members make use of ICT for effective teaching. The student centred practice of teaching through class presentations, group discussions, brainstorming, role play and simulation has created a very positive impact on learning of the students. Book bank Scheme is made available to economically weaker students. Departments organize lectures of renowned visiting faculty in the college. A workshop to prepare students projects is organized by science faculty. The Project Competitions are organized to develop the creativity of the students.

The faculty members inspire and guide the students to prepare research projects for *Avishkar*.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

As per the action plan chalked out at the beginning of academic year 2014-2015, the college underwent the second cycle of NAAC accreditation and obtained 'B' grade. A few departments organized state and national level seminars, The lectures of guest faculty were organized in the college.

A few teachers applied for minor research project to UGC and BCUD for research grants. Workshops, field visits and excursion tours for the students were arranged by the faculty.

Blood donation camps, cleanliness campaigns, rallies to save environment and traffic safety, street plays against female foeticide etc. were organized in campus and off the campus.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Collection of Plaster of Paris Ganesh Idol in Ganesh Festival
Personality development through co-curricular and extra-curricular activities

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

The students of National Service Scheme with help of the Programme Officer and other faculty members plan the activities to protect environment. The seeds and trees are planted in collaboration with the municipal corporation and the panchayat members of the adopted village.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- Well qualified, disciplined and dedicated faculty.
- State of the art infrastructural facilities.
- ICT –enabled well equipped departments.
- Student –centric activities.
- Gender and environment sensitive approach of management, faculty and students.
- Education to underprivileged and marginalized class of society.
- Computerized admission, examination, library and other services.
- Wide range of co-curricular and extension activities.
- Active involvement of various stakeholders like students, teachers, parents, alumni and management in quality improvement of the institution.
- Best learning resources in the library and departments.
- Soft Skills development of students.
- Excellent co-ordination between Management, Principal, Heads of the Departments, faculty and administrative staff.

Weaknesses

- Lack of well qualified staff for some unaided courses.
- Lack of autonomy for designing job oriented curriculum.

Opportunities

- Introduce more career-oriented course.
- Introduce course in technical writing
- Introduce vocational courses.
- Establish linkages with industry.
- Start more PG courses and research centre for a few courses.
- Introduce agriculture-based courses.
- Start Self-financed courses

Challenges

- Delay in recruitment of staff from by affiliating university and State Government.
- Strengthen the PG programmes.
- Recruit well qualified faculty.

8. Plans of institution for the next year

Organize state and national level seminars and conferences.

Make maximum use of ICT in teaching.

Encourage the faculty members to apply for funding for research projects from UGC and BCUD.

Organize student-centred activities in the college.

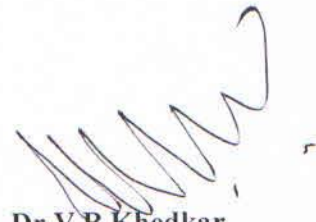
Organize extension activities in the college.

Encourage faculty to present papers in seminar and conferences and publish research papers in renowned journals.



Dr. Sanjay Sanap

Co-ordinator, IQAC



Dr. V.B. Khedkar

Principal and Chairman, IQAC

Principal

**Kr. V.N. Naik Shikshan Prasarak Sanstha's
ARTS, COMMERCE & SCIENCE COLLEGE
Nashik- 422 002.**

ANNEXTURE –I Academic Calendar for 2014-2015

Week/Month	Activity
1 st Week of June 16 th June 2014	Admission process for various courses Date of commencement of First Term
24 th June, 2014	Commencement of F.Y. B. Sc, S. Y. B. Sc. And S.Y.B.A. F.Y.B.A. and F.Y.B.Com F.Y.B.B.A., F.Y.B.Sc. F.Y.B.C.A. Classes
3 rd Week of June, 2014	Submission of Departmental Annual Quality Assurance Reports (AQAR)
24 th June, 2014 July 2014	Teaching Begins for the First Term Commencement of T. Y. B. A.,B. Sc. TYBBA,TYBCA Classes
3 rd Week of August 2014	Internal Test- I (B.Sc.)
1 st Week of September 2014	Internal Test- II (B.Sc.)
4 th and 5 th Week of October, 2014	Internal/ Term End Exam for the First Term (B.A./B.Com/BBA/BCA)
1 st November, 2014	Date of Conclusion of First Term
Term II Week/Month	Activity
28 th November, 2014	Date of Commencement of Second Term Teaching
25 th December, 2014 to 2 nd January 2015	Cultural Week & Study Tours/ Excursions
3 rd week of January 2015 3 rd and 4 th week of January, 2015	Internal Test- I (B.Sc.) Student Feedback on Teaching
3 rd week of February, 2015	Internal Test- II (B.Sc.)
2 nd Week of April, 2015	Submission of Academic Audit Report for Second Term
30 th April, 2015	Date of Conclusion of the second Term

Annexure- II: Brief Report on Feedback Analysis on Teaching

The feedback of students is taken on curriculum, and teaching at the end of every academic year. The IQAC office provides the feedback forms. However the college plans to get feedbacks online to bring more transparency. The feedback is taken for all undergraduate and Post Graduate Programmes conducted in the College.

The various parameters on which teaching is assessed are as follows:

Communication Skills,

Quality of Teaching/

Academic input, Subject Knowledge,

Content and Method of Delivery,

Resourcefulness and Readiness of teacher

Accessibility and Availability of Teacher in Campus/ Department.

The students are asked to grade teacher(s) on a scale of “A” to ‘D”, where ‘A” being Excellent and ‘D’ being Average. Apart from this, the students also have to mark ‘Best Teacher” teaching the Class.

The Feedback received by the IQAC is then assessed and analysed. The feedback analysis is discussed with the principal. The suggestions or complaints of students, if any, are brought to the notice of the principal. The principal discusses it with the heads of the departments.

ANNEXTURE -III Best Practices

Title of the Practice I: Collection of Plaster of Paris Ganesh Idol in Ganesh Festival

Goal

The goal of the present practice is to control water pollution from the Ganesh idols of plaster of paris.

The Context

Ganesh festival in Maharashtra is celebrated with a lot of enthusiasm and religious fervour. It is a long tradition in Maharashtra to install Ganesh idols of plaster of paris on the day of Ganesh Chaturthi and on the eleventh day these idols are immersed in the water of Godavari river. This immersion of Ganesh idols in the water of river is considered to be a holy practice for generations. However , with the widespread popularity of Ganesh festival in Maharashtra, the number of Ganesh idols is increasing and their immersion in the water of river is causing pollution for many years.

Practice

With the awareness of the health hazards created by plaster of paris idols, the NSS unit of the college collects the idols at the bank of the Godavari river on the last day of the festival. The efforts are also supported by Municipal Corporation by providing vehicles to collect idols . Similarly, the media support the attempts by appealing people to avoid water pollution of the sacred river Godavari by submitting the Ganesh idols to social organizations and the volunteers of NSS. The NSS volunteers collect around 2000 to 3000 Ganesh Idols of plaster of paris. Later on the idols are disposed properly by the Municipal Corporation without hurting the religious sentiments of the people. The job of NSS volunteers is not only to collect the idols but also convince the people about the chemical colours of the idols and how they pollute the river and drinking water. So this practice involves the protection environment as well as awareness of people regarding the same.

Evidence of Success

During last five years the practice of collecting idols of plaster of paris has received a very good response. The social organizations, NSS volunteers and media have succeeded in creating the awareness of environment protection by collecting the Ganesh idols. The proper disposal of plaster of paris idols has helped a lot to control pollution of Godavari River. More than that this practice has helped a lot in creating environment awareness among the people. So the success of this practice lies more in social awareness than the collection of idols. This awareness will help people to use eco-friendly idols and also dispose them at proper places instead immersing them in the Godavari River.

Problems Encountered and Resources Required

No such problems are encountered in organizing this activity. The management allocates the fund for the activity. In fact, the activity requires minimum funds and maximum human efforts.

Practice II: Personality development through co-curricular and extra-curricular activities

Goal

The main goal of this practice is to develop the personality of the students through co-curricular and extra-curricular practices.

The Context

The goal of education is the holistic development of the students. This can be achieved involving students in various co-curricular and extra-curricular activities. Only teaching curriculum and taking examinations do not make students versatile. It has been observed most of the times that they have good subject knowledge but they are not capable of expressing themselves or presenting themselves effectively. So the good content knowledge is clouded by lack of refinement or personality development. And hence the role of institutions in bringing in the overall personality development of students is the need of hour. The development of emotional intelligence of the students enables them to be the better and responsible citizens of the country.

Practice

Considering the importance of the personality development for success in all fields, the college organizes many co-curricular and extra-curricular activities for the overall development of the students. These activities provide them social orientation. The elocution competition, debate competition, soft skills development programme, sports competitions, special camp of NSS, tours, various rallies for social awareness, workshops on disaster management social activities play a crucial role in bringing in the holistic development of the students. All these co-curricular and extra-curricular activities are organized along with the teaching, learning and evaluation.

Evidence of Success

The co-curricular and extra-curricular activities organized on the campus and off the campus have helped the students to develop their abilities to speak, argue, think and manage events etc. Many students have shown their abilities to speak effectively and forcefully through several activities and programmes. It has also helped them to become better professionals and citizens.

Problems Encountered and Resources Required

There are not such problems encountered in organizing such activities as the institutions makes the financial provisions for the same. However, the faculty has to maintain the balance in teaching learning , and evaluation and co-curricular and extra -curricular activities in terms of time management.