



**KR.V.N.NAIK SHIKSHAN PRASARAK SANSTHA'S
ARTS, COMMERCE & SCIENCE COLLEGE, NASHIK
(MAHARASHTRA)**

The Annual Quality Assurance Report (AQAR) of the IQAC

SUBMITTED TO



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL**

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2015 to June 30, 2016)*

PART – A

AQAR for the year

2016-17

1. Details of the Institution

1.1. Name of the Institution

K. V.N. NaikShikshanPrasarakSanstha's
Arts Commerce & Science College.

1.2. Address

1.2.1. Address Line 1

Canada Corner

1.2.2. Address Line 2

Sharanpur Road

1.2.3. City/Town

Nashik

1.2.4. State

Maharashtra

1.2.5. Pin Code

422002

1.2.6. Institution e-mail address

vnnaikecollege@gmail.com

1.2.7. Contact Nos.

0253-2311274

1.2.8. Name of the Head of the Institution: Dr. Vasant G. Wagh

1.2.9. Tel. No. with STD Code:

0253-2311274

1.2.10. Mobile:

9922927178

1.2.11. Name of the IQAC Co-ordinator:

Dr. Sanjay Sanap

1.2.12. Mobile:

9975937371

1.2.13. IQAC e-mail address:

kvnaiqiq@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN: 1084444

OR

1.4 NAAC Executive Committee No. & Date:

EC(SC)/06/RAR/111

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner-bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.kvnacs.in

Web-link of the AQAR:

http://www.kvnacs.in/admin/naac_iqac

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2004	2004-2009
2	2 nd Cycle	B		2015	2015-2020
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

August 2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC .

- i. AQAR 23-09-2015
- ii. AQAR 23/08/2016
- iii. AQAR (DD/MM/YYYY)
- iv. AQAR (DD/MM/YYYY)

1.9 Institutional Status

- University State ☐ Central ☐ Deemed ☐ Private ☐
- Affiliated College Yes ☒ ☐
- Constituent College Yes ☐ ☐
- Autonomous college of UGC : Yes ☐ No ☐
- Regulatory Agency approved Institution: Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution: Co-education ☒ Men ☐ Women ☐
 Urban ☒ Rural ☐ Tribal ☐
Financial Status: Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒
 Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☐ Scie ☒ Commerce ☒ Law ☒ ☐
 TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐
 PEI (Phys. Edu.) ☐ Others (Specify)

1.11 Name of the Affiliating University(for the Colleges)

1.12 Special status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University
 University with Potential for Excellence UGC-CPE
 DST Star Scheme UGC-CE
 UGC-Special Assistance Programme ☒ DST-FIST
 UGC-Innovative PG programmes other (Specify)
 UGC-COP Programmes ☒

2. IQAC Composition and Activities

2.1. No. of Teachers:
 2.2. No. of Administrative/Technical staff:
 2.3. No. of students:
 2.4. No. of Management representatives:
 2.5. No. of Alumni:
 2.6. No. of any other stakeholder and
 Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

01

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders:

01

No. Faculty

06

Non-Teaching Staff Students:

06

Alumni

02

Others

01

2.12 Has IQAC received any funding from UGC during the year? Yes

☒

No

If yes, mention the amount

3,00,000/

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

5

International

National

1

State

2

Institution Level

2

(ii) Themes

Department of Commerce organized a National Conference on Recent Advances in Accounting, Taxation and Auditing Seminar on 27th and 28th December 2016.

Department Political Science organized a State Level Seminar on Liberty, Equality and Ground Realities in India on 29th December 2016.

Department of Marathi organized a State Level Seminar on Vidnyan Sahityache Marathi Sahityala Yogdan on 28th and 29th December 2016.

Department of Geography organized a One Day Seminar on Green Energy Save Energy On 19th January 2017.

Department of Computer Science organized a One Day Seminar on *Career Guidance* on 28th November 2016.

2.14 Significant Activities and contributions made by IQAC

- IQAC recommended improvements in infrastructural facilities of the various departments in academic year 2016-17
- Through periodic feedbacks obtained from students, alumni, parents and other stake holders on quality related areas, the learning process is assessed and improvement measures are suggested to ensure quality enhancement and excellence.
- Encouraged faculty members to participate in international, national and
- Planned academic and research activities for the academic year.
- IQAC suggested to organize national and state level seminars and the Department of English organized a State Level Workshop.
- Fieldtrips, Industrial Visits and Guest Lectures to make academics more experiential.
- IQAC guided the teachers to undertake minor and major research projects. Two teachers submitted proposals for Minor research projects
- Strengthened the Quality of Academics.
- Monitored the performance of the teaching-learning activities.
- Guided Teachers for Self-Appraisal (Academic Performance Indicators) and

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality. Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Organize Seminar/Conferences and Workshops	<p>Department of Commerce organized a National Conference on Recent Advances in Accounting, Taxation and Auditing Seminar of on 27th and 28th December 2016.</p> <p>Department Political Science organized a State Level Seminar on Liberty , Equality and Ground Realities in India on 29th December 2016.</p> <p>Department of Marathi organized a State Level Seminar on Vidnyan Sahityache Marathi Sahityala Yogdan on 28^h and 29th December 2016.</p> <p>Department of Geography organized a One Day Seminar on Green Energy Save Energy On 19th January 2017.</p> <p>Department of Computer Science organized a One Day Seminar on <i>Career Guidance</i> on 28th November 2016.</p>

Conduct training Programme for faculty and students	<p>1. The College arranged a training programme for teaching and non-teaching staff in Basic Computer Literacy Programme from 2nd April to 30th April 2017</p> <p>2. A workshop on Preparing Research Projects was organized for UG and PG students on 30th September 2016.</p>
To Organize State Level Elocution Competition for students	Organized State Level Vasant Karandak State Level Elocution Competition on 13 th December 2016
T Submit the AQAR of Academic Year 2014-15	The AQAR of the Academic Year 2015-16 was submitted on 23 rd August 2016 to NAAC ,Banglore.
Guide students to participate in Avishkar Competition	12 students of UG and PG Departments participated in Avishkar Competition organized by Savitribai Phule Pune University in Pharmacy College, Panchawati,, Nashik
Undertake minor and major research projects	
Conduct Term-End examination of undergraduate students.	A Term End examination of undergraduate students was conducted during 23-11-2016 to 06-12-2016
Organize Special Camp of NSS students in adopted village	A special camp of N.S.S. students was organized in adopted village during 18/12/2015 to 24/12/ 2015 in Dhakambe, Tal- Dindori, Dist ,Nashik
Organize Annual Sports Competitions	Annual Sports competitions were arranged during 27 th January to 30 th January 2017.
Arrange Annual Gathering and Prize Distribution Ceremony	Annual Gathering was organized on 1 st February 2017 and Prize Distribution ceremony was organized on 2 nd February 2017.
Organize Poster Presentation Competitions	<p>Literary Association arranged a Poster Presentation competition on 15th August 2016.</p> <p>The volunteers of NSS arranged poster presentation on gender equality and road safety.</p>
Attend Teacher Training Programmes	Dr.Sanjay Sanap , Prof. Dilip Kute Prof. Valmik Indase . attended Short Term Course at HRDC JNTU , Hyderabad .
Organize Workshops	<p><i>Department of Electronics</i> organized a workshop on the Topic 'Career Opportunities in Electronics' for students on 18th February 2017.</p> <p><i>Student Welfare Board</i> organized a workshop on the Topic 'Personality Development ' for girl students on 3rd January 2017</p>

	A special workshop for students preparing for competitive examinations was held during 1 st May 2017 to 15 th June 2017
Organize Field Visits for Students	<p>Department of Chemistry arranged as field trip of SYBSC and TYBSc students to Kadwa Cooperative Sugar Factory on 27th January 2017.</p> <p>Department of BBA and BCA arranged a field visit to Prerna Beverages Dindori and CEAT , Satpur, Nashik.</p>
Organize Management Event(Kaizen)	The Departments of BBA and BCA organized a management event Kaizan on 28 th January 2017.
Matrubhasha Din	Department of Marathi celebrated Matrubhasha Din on 21 st February 2017.
Extension Activities	<p>Tree Plantation on Ramshej Fort was arranged on 1st July 2016.</p> <p>A Poster Presentation on the theme of blood donation was arranged on 15th August 2016.</p> <p>Road Safety Campaign arranged in Nashik City on 29th July 2016.</p> <p>Cleanliness Campaign at Pandavleni was arranged on 21st August 2016.</p> <p>A Organ Donation Rally was arranged on 31st August 2016.</p> <p>A cleanliness campaign was organized on 1st September 2016.</p> <p>AIDS awareness rally was arranged on 29th September 2017.</p> <p>The Volunteers collected around 4000 Ganesh idols of Plaster of Paris at Godaghat on 15th September 2016.</p> <p>A Street Play was arranged on Road Safety on 24th December 2016.</p> <p>A Blood Donation Camp was arranged on 1st October 2016.</p> <p>The NSS volunteers collected Rs. 2200 and donated to the Orphanage in Nashik.</p> <p>A Cycle Rally was arranged on 28th January 2017 to create environment awareness.</p>

	<p>A Voter Awareness Campaign was organized on 10th February 2017.</p> <p>A number of Cleanliness campaigns were held in college and outside the college.</p>
Special Camp of NSS at adopted Village	A Special Camp of NSS Was arranged at the adopted village, Dhakambe , Tal-Dindori from 18/12/2016 to 24/12/ 2016.
	<p>Lectures and discussions on social issues, gender sensitization, national integrity, water conservation, superstitions , scientific point of view, Swachha Bharat, etc conducted during the special NSS camp.</p> <p>Street plays and cultural activities organized.</p> <p>Trees plantation in village</p> <p>Socio-economic Survey of the village conducted by the students and faculty members,</p>
Soft Skills Development Programme	Soft Skills Development Programme was organized for third year degree students during 14 th January 2017 to 24 th January 2017.
Guest Lectures	<p>Dr. Saptarshi the retired Professor, Savitribai Phule Pune University delivered a lecture on <i>Research Methodology</i></p> <p>Prof. Trupti Kakade delivered a lecture on <i>Competitive Examinations</i> on 14th January 2017.</p> <p>Mr. Sandip Patil delivered a lecture on <i>Software Testing and Advanced Testing</i> on 23rd July 2016.</p> <p>Mr. Vishal Jalegaonkar delivered a lecture on <i>Opportunities in Management Field and Preparation of CET.</i></p> <p>Mr. Deepak Pawar delivered a speech on <i>Motivation and Challenges.</i></p> <p>Mr. Ravindra Sarkar delivered a lecture on <i>Preparation of Competitive Examinations</i></p>
Extra-Mural Board Lecture Series for senior citizens	<p>Dr. Dharmaji Bodke delivered a lecture on <i>Vastu For Happy Life</i> on 3rd January 2017 .</p> <p>Dr. K.M. More delivered a speech on <i>Role of Values in Life</i> on 4th January 2017</p> <p>Dr. Kishor Pawar delivered a lecture on <i>‘Living Happy Life’</i> on 5th January 2017</p>

Dr. Babasaheb Jaykar Lecture Series	Prof. R.P. Kasav delivered a lecture on Right to Information on 10 th January 2017.
	Dr. Seema Derle gave a talk on Importance of Yoga on 11 th January 2017.
	Smt. Pratibha Jadhav delivered a lecture on 'Colours of Poetry' on 12 th January 2017
Quiz Competition	Department of Commerce arranged a quiz competition for undergraduate students on 27 th January 2017.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body: Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The AQAR was placed before the Management Committee and the management approved the AQAR of 2016-17.

PART – B

CRITERION – I

1. Curricular Aspects

1.1 Details about Academic Programmes :

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	06	02	08	
UG	06		03	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				02
Others				
Total	12	02	11	02

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

- As we follow the curriculum of Savitribai Phule Pune University, it restricts the Academic Mobility of students.
- The college offers this curriculum to students in a manner that provides varied options to choose from as per their interests, aptitude and scope at First Year as well as at Third Year levels for Science students and at first and second year levels for arts students.
- At PG level, 8 programmes are available in the Arts Faculty.

(ii) Pattern of programmes:

Pattern	Number of Programmes		
	Branch	Class	
		U.G.	P.G.
Semester	Arts		M.A. Part I. M.A. Part II
	Commerce		M.Com. Part I M.Com. Part II
	Science	S.Y., T.Y.	M.Sc. Part I M.Sc. Part II
	Science (Computer)	F.Y., S.Y., T.Y.	
	B.B.A	F.Y., S.Y., T.Y.	
	B.C.A.	F.Y., S.Y., T.Y.	
Trimester			
Annual	ARTS	F.Y., S.Y., T.Y.	

1.3 Feedback from stakeholders Alumni ☒ Parents ☒ Employers ☐ Students ☐
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus for TYBA, TYBCom, TYBSc, TYBBA and TYBCA was revised for the academic year 2015-16.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

CRITERION – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30	20	10	Nil	00

2.2 No. of permanent faculty with Ph.D. 12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
20	06	10	00	00	00	00	00	30	06

2.4 No. of Guest and Visiting faculty and Temporary faculty 00 00 41

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	6	05
Presented papers	09	38	10
Resource Persons	00	02	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ❖ The faculty use ICT in teaching and learning.
- ❖ Projects, assignments and practicals and field visits arranged to provide learning experience to the students.
- ❖ Class presentations, seminars, debates and brainstorming are used in teaching.
- ❖ Group discussions and questions at the end of the lecture.
- ❖ Use of, Multimedia and Audio Visual aids.
- ❖ Charts, maps, models, pictures play an important role in the effective teaching-learning process.
- ❖ Quiz competitions are held. Students are motivated to present research papers at seminars and workshops.

2.7 Total No. of actual teaching days during this academic year. 210

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example:

The Bar Codes are used for answer sheets to eliminate malpractices. The students can get the photocopies of the answer sheets evaluated. The CCTV surveillance is available in examination section. The bar codes are used even in the internal term end examination to maintain the transparency and curb the malpractices.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

06

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
T. Y. B. A.	141	08	22	30	18	55.31%
T. Y. B. Com.	107	02	08	35	20	60.74%
T. Y. B. Sc.	110	18	14	16	10	52.72%
T. Y. B. Sc. (Comp)	12	01	03	02	01	58.33%
T.Y. B. B. A.	19	00	05	03	03	57.89%
T. Y. B. C. A.	17	00	04	03	02	52.94%
M. A. -II Marathi	38	08	19	11	00	97.96%
M. A. -II English	15	01	05	08	01	80.00%
M. A. -II Politics	40	00	25	11	00	90.00%
M. A. -II Econ.	19	01	05	08	01	78.94%
M. Com.-II	24	08	09	04	00	88.89%
M.Sc.-II Organic Chemistry	23	01	06	09	01	73.91%
Physics Year-I	21	09	03	02	01	71.42%
Zoology Year -I	23	02	04	05	04	65.21%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The Internal Quality Assurance Cell (IQAC) contributes to improve the teaching – learning process in the following way:
 - Participative and supportive role in every event of the college including seminars / conferences conducted by various departments.
 - Vigilant for timely instructions and directives of NAAC, UGC, BCUD (Savitribai Phule Pune University, Pune)
 - Preparation and timely submission of AQAR at the end of every academic year.
 - IQAC plays a vital role in the quality enhancement and sustenance of the teaching-learning process by giving timely directions and constant encouragement to the faculty and students.

- It promotes research and consultancy and develops advanced state of infrastructure, to undertake Minor/Major Research Projects to enhance the research abilities.
- Encourages the faculty to attend various programs organized by the University and other National agencies.
- IQAC instructs the faculty to prepare the teaching plans at the beginning of the academic year.
- The reforms in the examination are discussed in the IQAC meetings.
- The faculty is encouraged to

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	07
UGC – Faculty Improvement Programme (Short Term Course)	12
HRD programmes	00
Orientation programmes	01
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	03
Others	40

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	04	01	08
Technical Staff	02	00	01	01

CRITERION – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC promotes the research culture among the faculty members. They are encouraged and guided to prepare research projects to tap funds from UGC and BCUD of the affiliating university.
- Documentation is maintained by IQAC.
- Regular Interaction with Teachers/for sensitizing them about research schemes, revised guidelines/ directives of funding agencies.
- The faculty members are also motivated to participate in national and international seminars, conferences and workshops.
- IQAC conducts faculty training programmes at institution level.
- The programmes on personality development and soft skills are conducted under the aegis of IQAC.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number			1,85,000	
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	01	-
Outlay in Rs. Lakhs			1,85,000	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	09	07	16
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2 Yrs.	UGC	1,85,000	NO
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books publishedi) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST DPE DBT Scheme/funds

3.9 For colleges: Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		01	02		2
Sponsoring agencies	-	BCUD	BCUD		Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations :International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency 260000/-

From Management of University/College 50000/-

Total 310000/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
			1			

Dr. Vijay Naukudkar received the Best Teacher award of Bharti Vidyapeeth ,Pune.

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

05

8

Name of the Guide	Name of the Students registered for Ph.D	Subject	University
Dr. Vasant Wagh	Mr.Yeole	Electronics	SSPU, Pune
	Mrs. Verma	Electronics	SSPU, Pune
Dr. Sanjay Sanap	Mr. Shailesh Bhosale	English	SSPU, Pune
	Smt. Nisha Endayat	English	SSPU, Pune
	Mr. Milind Thakre	English	SSPU, Pune
		Zoology	
Dr. Dhanraj Goswami		Zoology	SSPU, Pune
Dr. Pournima Bodke	-	Marathi	SSPU, Pune

3.19 No. of Ph.D. awarded by faculty from the Institution

12

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other 1 FIP

3.21 No. of students Participated in NSS events:

University level 11 State level 11 National level 00 International level

3.22 No. of students participated in NCC events:

University level State level National level International level

3.23 No. of Awards won in NSS:

University level State level National level International level

3.24 No. of Awards won in NCC:

University level State level National level International level

3.25 No. of Extension activities organized

University forum 05 College forum 15 NCC NSS 66 Any other 2

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension Activities	<p>Tree Plantation on Ramshej Fort was arranged on 1st July 2016.</p> <p>A Poster Presentation on the theme of blood donation was arranged on 15th August 2016.</p> <p>Road Safety Campaign arranged in Nashik City on 29th July 2016.</p> <p>Cleanliness Campaign at Pandavleni was arranged on 21st August 2016.</p> <p>A Organ Donation Rally was arranged on 31st August 2016.</p> <p>A cleanliness campaign was organized on 1st September 2016.</p> <p>AIDS awareness rally was arranged on 29th September 2017.</p>
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	<p>The Volunteers collected around 4000 Ganesh idols of Plaster of Paris at Godaghat on 15th September 2016.</p> <p>A Street Play was arranged on Road Safety on 24th December 2016.</p> <p>A Blood Donation Campaign was arranged on 1st October 2016.</p> <p>The NSS volunteers collected Rs. 2200 and donated to the Orphanage in Nashik.</p> <p>A Cycle Rally was arranged on 28th January 2017 to create environment awareness.</p> <p>A Voter Awareness Campaign was organized on 10th February 2017.</p> <p>A number of Cleanliness campaigns were held in college and outside the college.</p>
Special Camp of NSS at adopted Village	A Special Camp of NSS Was arranged at the adopted village, Dhakambe , Tal-Dindori from 18/12/2016 to 24/12/ 2016.
	<p>Lectures and discussions on social issues, gender sensitization, national integrity, water conservation, superstitions , scientific point of view, Swachha Bharat, etc conducted during the special NSS camp.</p> <p>Street plays and cultural activities organized.</p> <p>Trees plantation in village</p> <p>Socio-economic Survey of the village conducted by the students and faculty members,</p>

CRITERION – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	08 Acres	-----		
Class rooms	24	06	Management of the Institute, Affiliating University, UGC	30
Laboratories	08	00	Management of the Institute, Affiliating University, UGC	08
Seminar Halls	01	01	Management of the Institute, Affiliating University, UGC	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	20	06	U.G.C.	26
Value of the equipment purchased during the year (Rs. in Lakhs)	04 Lakhs fifty thousand/-	04, 50,000/-	U.G.C.	
Others				

4.2 Computerization of administration and library

The admission process is fully computerized.
The Vruddhi software is used to maintain the financial transactions
The office computers are connected through LAN.
The teacher's profiles and departmental data are maintained on college website.
The affiliation proposals to the university are submitted online.
The Examination section, IQAC, and Research Cell maintain digital record.

Library:

Library has bar code scanner system for book circulations. Under N list programme Library has availed several e-journals, online e-books consortia.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14980	1810834	121	25488	15051	1836322
Reference Books	3549	324000	287	218819	2336	542819
e-Books						
Journals	39	33545	7	10685	46	44230
e-Journals	5900	5000	5900	5750		12750
Digital Database						
CD & Video/Newspapers Others (specify)				26502.00	98	3000
	98	30000	12	15460		45460

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	65	03	61	07	07	18	09	--
Added	08	02	00	00	00	04	00	--
Total	73	03	61	07	07	22	09	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer lab provides excellent academic computing facilities to the faculty and students. Internet access is provided to students, teachers and administrative staff. A Basic Computer Literacy Course was organized the teaching and non- teaching staff from 2nd April to 30th April 2017. .

The Faculty members utilize the services of internet for their research activities and computer aided packages. Students are advised to avail the internet services provided in the Computer laboratories.

4.6 Amount spent on maintenance in lakhs :

i) ICT

1,50,000

ii) Campus Infrastructure and facilities

2,50,000

iii) Equipments

200000

iv) Others

Nil

Total:

11,00000/-

CRITERION – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC collects feedback from students on various support services available in the college which were duly considered for enhancement of quality of such support services in the college.

The messages on mobile phones of the students about examinations, results and scholarships are sent.

The College helps the students to register their names on electoral roll. The help desk is provided to guide the students to fill the voter registration forms.

IQAC keeps check on the facilities provided to students, eg. Clean drinking water and toilets etc.

Feedback of students on all the available programmes is made available to the principal and management through IQAC for quality sustenance and improvement.

IQAC strengthens the Students' Grievances Cell and Anti-ragging Cell

5.2 Efforts made by the institution for tracking the progression

Each department maintains the results of the students.

The interactions with students throughout the academic year and after the declaration of results help the faculty members to track the progression of the students.

A review of students' progression is taken during the meetings of the IQAC, Placement Cell and heads of the department.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1941	494	Nil	Nil

(b) No. of students outside the state

Nil

Nil

(c) No. of international students

Men	No	%	Women	No	%
					66.84%
	753	33.15%		1518	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
468	293	517	1157	Nil	2435	993	152	421	774	Nil	2380

Demand ratio:

1:1.5

Dropout

5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College had started Competitive Examination Cell under which special lectures are organized to guide students regarding the preparation of competitive examinations.

Reference books for competitive examination are provided to students.

A separate section for books for competitive examinations is maintained in library and the reading room is made available in the library for students.

Lectures of the experts and the students, who have already passed MPSC/UPSC examination, are organized.

No. of students beneficiaries

400

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET/GATE	Nil	GATECAT	Nil	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others 01

5.6 Details of student counselling and career guidance

- A Soft Skill programme was organized for third year degree students.
- Workshops and special guidance lectures are organized on career guidance.
- Under the aegis of Competitive Examination and Placement Cell special guidance is provided to students on career opportunities and competitive examinations.
- Department of Psychology conducts counseling sessions for students.
- Teachers provide special guidance about career at departmental level.

No. of students benefitted

650

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	60	06	14

5.8 Details of gender sensitization programmes

- At the beginning of every academic year all students are given an orientation on gender sensitization along with other areas of concern.
- The college has an association ,*Vidyarthini Manch*, for girl students which also conducts different programmes on women empowerment.
- A workshop on *Personality Development* was organized on 3rd January 2016 for girl students.
- A rally to Save Girl Child was arranged in the village adopted by the college . Street play for equal rights to women was organized by NSS at adopted village during special camp.

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

12

National level

Nil

International level

Nil

No. of students participated in cultural events

State/ University level

5

National level

Nil

International level

Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level

Nil

National level

Nil

International level

Nil

Cultural: State/ University level

Nil

National level

Nil

International level

Nil

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	1305	14029025
Financial support from other sources	20	115000
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs	: State/ University level	Nil	National level	Nil	International level	Nil
Exhibition:	State/ University level	Nil	National level	Nil	International level	Nil

5.12 No. of social initiatives undertaken by the students 31

5.13 Major grievances of students (if any) redressed:

____Nil_____

CRITERION – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

Karntiveer Vasantrya Narayana Naik Shikshan Prasarak Santha's Arts, Commerce and Science College is a premier institute of higher education with the vision statement "*Duritanche Timir Jawo*" viz. "Let the darkness of ignorance disappear."

Mission:

To provide education to socially and economically **underprivileged** students of the society.

6.2 Does the Institution has a management Information System

- The college has a Management Information System (MIS) in which admission, scholarship, employee establishment, payroll and library systems are integrated.
- All the data about the students, staff and library are placed on central server in the Vriddhi Software.
- MIS generates various reports that are useful to the Management, Principal and office for further decision making.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Being affiliated to Savitribai Phule University, the college has very marginal role in developing curriculum. The college promotes and provides financial assistance to faculty members for contributing in syllabus restructuring workshops organized by the affiliating university.

6.3.2 Teaching and Learning

- Teaching plans are prepared at the beginning of the academic year.
- The Use of ICT in teaching learning.
- Team learning is facilitated through project work, on-the-spot study, and educational forums.
- Project based learning
- Well organized learner – centric teaching practices.
- Clear definition of content and learning outcomes through lesson plans.
- Group Discussion, Quizzes, Assignments, presentation, Open Book Test are also used by many department in teaching-learning process.
- English department uses audio-video tools and films for effective teaching.
- Departments of Science & Commerce organize study and industrial tours.
- Research projects are assigned to postgraduate students.
- Inquiry-based learning is provided through community surveys, opinion polls, case studies, industrial visits , and fieldwork.

6.3.3 Examination and Evaluation

- Evaluation mechanism includes both written tests and other methods of evaluation through projects, seminars, articles and book reviews, quiz etc.
- The affiliating university sets the question papers for all the examinations.
- All the question papers are sent to the examination centre of the college one hour before the examination by the university
- Term end Annual examination pattern for Arts and Commerce faculty
- Semester pattern for Science faculty
- The moderation and revaluation of answersheets is done for the first year courses
- As per University guidelines, college conducts continuous assessment process for examination and evaluation.
- As per the credit-based evaluation system for PG students, we conduct variety of descriptive and objective tests, assignments, open-book test and seminars.

6.3.4 Research and Development

- At present 5 faculty members in college are recognized as M. Phil & Ph.D. research guides 6 M. Phil & 8 Ph.D. students have registered under their guidance.
- IQAC guides and supports the faculty members to undertake minor and major research projects.
- Two members of the faculty are working on Minor Research Projects financed by UGC.
- The members of faculty participate in national and international seminars, conferences to present their scholarly research papers.
- College provides financial assistance to the faculty for attending International seminars/conferences/workshops.
- Student are encouraged and guided to participate in Avishkar Competition, a research activity of affiliating university.
- The faculty publishes research papers in UGC notified journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Our Library subscribes to the UGC N-List journals.
- The entire campus has access to Wi-Fi.
- Inside the Library 5 Systems have been provided for the users .
- The college has started the facility of online admissions to students. Library is being updated through digitization of library record.
- The LCD projectors are mounted in the classrooms. The portable LCD projectors are also provided to the faculty.
- The audio-visual facility is provided to the students.
- All the laboratories are well-equipped.

6.3.6 Human Resource Management

- Faculty members attend orientation /refresher programs and short term courses.
- Every year, performance assessment of faculty and staff is done by self-appraisal method
- Faculty members are encouraged to present and publish papers in seminars and conferences.
- The heads of the departments after analysing the feedback give necessary suggestions to the faculty for improvement.
- The college also encourages the faculty to attend refresher and orientation courses conducted by various institutions and Universities.
- Faculty members are motivated to acquire additional qualifications
- Faculty serve as resource persons in other institutions.
- The management publishes the advertisements for recruitment of faculty (approved by Savitribai Phule Pune University and Government of Maharashtra) in national, state and newspaper.
- Candidates are recruited on regular basis through a duly constituted selection panel by the University and as per the norms laid down by UGC and Government of Maharashtra

6.3.8 Industry Interaction / Collaboration

Department of Chemistry, Department of BBA, Department of BCA, Department of Zoology, Department of Electronics, Department of Computer Science, Department of Commerce, Department of Geography organized industrial visits and field trips.

6.3.9 Admission of Students

- The admissions to all courses are given on the merit basis and as per the norms of University and Government of Maharashtra.
- The college website provides the portal for online admissions.
- The College website, prospectus and handbook contain information about the institution and the programmes offered. The prospectus that highlights the details of various programmes of the College is prepared every year prior to the commencement of admissions. The prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form.
- Department of chemistry conducts entrance examination for admission to P.G. programme.

6.3.9 Welfare schemes for

<ul style="list-style-type: none"> • Teaching and Non-Teaching Staff 	<ul style="list-style-type: none"> • PF and Gratuity • Vehicle Loans /Personal Loan from employees co-operative credit societies • Felicitation of meritorious and retired employees by the Institution
<ul style="list-style-type: none"> • Student 	<ul style="list-style-type: none"> • Earn and Learn Scheme is in practice from several years • Scholarship for students • Group insurance schemes in collaboration with the affiliating university. • The college provides funds to poor and needy students out of <i>Students' Welfare Fund</i>.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done : Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Management with Principal and Vice Principals
Administrative	No	-	Yes	Management with principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- University has implemented the Credit Based System for PG Programmes.
- Under the credit based system, continuous assessment is carried out by conducting written tests, seminars, open book tests, projects, literature review, assignments, quizzes, debates, group discussion, oral ect.
- Use of barcode system is used for answer sheets.
- Online application for photocopy and revaluation system is provided to the students.
- Old question papers are made available on website.
- CCTV surveillance in all classrooms and Examination Section of the college.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

The meetings of Alumni are arranged twice in a year. The alumni of the college contribute to the growth and development of college & also contribute in academic planning of the institution. The Alumni Association is registered with the Charity Commission.

6.12 Activities and support from the Parent – Teacher Association

The Parent Teacher Association held two meetings of parents. Departments arrange informal parent teacher meets to discuss the issues related to their wards and overall quality of education imparted.

6.13 Development programmes for support staff

- Department of computer Science provides training to the administrative staff in computer operations.
- The administrative staff received training for Office Automation Software, *Vriddhi* by the software manufacturers.
- The members of administrative staff are encouraged to attend staff training programmes in accounting and office management organized by the affiliating university.

6.14 Initiatives taken by the institution to make the campus eco-friendly

College has undertaken various eco-friendly measures such as

- Tree-plantation on the campus
- Digitalization of record
- E-mail and short message service (SMS) for notice
- College web site for communication with employees and students
- Dustbins on the campus
- Cleanliness and sanitation
- Use of LED lights
- Solar Project sanctioned by Savitribai Pule Pune University
- Vermicompost Project maintained by Department of Botany and Zoology

CRITERIA VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The admission process for all courses was digitized. The merit lists were generated through the online process on the college website. This brought transparency and ease in admission process.
- The MOUs were signed with Southern Taiwan University of Science and Technology, Taiwan and Easy Solutions, Nashik.
- The examination department introduced the bar code system for internal examination to curb the malpractices in the examination.
- The faculty submitted the marks through the web portal and results are declared in time.
- The teaching plans and action plans are prepared by the faculty members to plan and execute the curricular and co-curricular activities in stipulated time.
- The seminars, debates and class presentations are arranged in the departments to provide the learning experience to the students.
- Students are encouraged to participate in Avishkar , research activity, to present their innovative ideas.
- The faculty members make use of ICT for effective teaching.
- Language Lab is used for developing communication skills of the students.
- The focus has been given on competence, skills and character building. This is done through rigorous academic work with a special focus on skills and values. The skill components included in all the UG and PG Programmes.
- Additionally, there soft skills development programme organized by college for the undergraduate.
- Field trips and industrial visits are organized to give real life experience of the syllabus they study.
The students from Science faculty attended the Indian Science Congress at

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- A Faculty Training Programme on Basic Computer Literacy Programme was organized for teaching and non-teaching staff from 2nd April 2017 to 30th April 2017.
- A workshop for preparing research projects for students was organized on 30th September 2016.
- All the academic, co-curricular and extra-curricular activities are organized at the beginning of the academic year.
- The Placement Cell organized campus interviews for the UG and PG students.
- The Competitive Examination Cell organized special coaching classes for students from 15th May 2017 to 15th June 2017.
-
- The principal and co-ordinator take the review of the activities conducted throughout the year. The further improvements to be brought in next academic year in programmes and activities are discussed.
- The annual reports of the activities are prepared and outcomes of the activities are being discussed in the meetings with the heads of the departments.
- The college has taken serious efforts to motivate students to come in large numbers for various special programmes like Remedial English and PC Hardware Maintenance and Trouble shooting.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Students' Welfare Fund
- Collection of Plaster of Paris Ganesh Idols in Ganesh Festival

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Plantation drive taken up by college and NSS department
- Organized rally for Pollution free environment by NSS department
- Ganpati idol collection in Ganesh festival.
- Eco club is started to contribute towards environment issues.
- Online notices and information are published to reduce paper wastage.
- Rain water is used as distilled water in chemistry laboratory for experiments.

7.5 Whether environmental audit was conducted? Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

- Use of innovative methods of teaching to enrich the teaching and learning process
- Excellent growth of students in co-curricular and extracurricular activities.
- High quality academic programmes at both UG and PG level
- Strong commitment to community, service, social justice, empowerment of women
- Highly qualified faculty, committed to student welfare
- Positive and sustained approach to research and related academic activities
- Supportive management and principal who encourages faculty members and students.
- Soft skills development program was conducted for third year degree students.
- All required infrastructural facilities are available
- Library of the college is fulfilling the requirements of the students
- Earn and Learn culture has been developed among many students.

Weaknesses:

- Limitation of infrastructure for introduction of new courses
- Limited number of Certificate Courses

Opportunities:


- To establish MOUs with institutes of higher education
- To start research centre for a few programmes.
- To start career oriented courses
- To develop tie-up relations with industrial experts.


Threats:

- Competition with professional courses has reduced the interest of excellent students in traditional courses
- Strengthen the students involvement in activities other than college activities
- Delay in government approvals for filling up vacant posts

8. Plans of Institution for the Next Year

- To increase the number of IT enabled classrooms.
- To sign more MOU's with national and international institutes.
- To encourage faculty to undertake more research projects.
- To introduce skill-based courses.
- To organize state and national level seminars, conferences and workshops.
- To undertake research projects funded by UGC and BCUD, Savitribai Phule Pune University.
- To arrange training programmes for the teaching faculty and administrative staff.
- To strengthen the Placement and Competitive Examination Cell.
- To increase the number of extension activities.
- To make the campus more eco-friendly.


Dr. Sanjay Sanap
Co-ordinator, IQAC


Dr. Vasant Wagh
Principal

ANNEXTURE –I

Academic Calendar for 2016-2017

Week/Month	Activity
1 st Week of June 15 th June 2016	Admission process for various courses Date of commencement of First Term
22 th June, 2016	Commencement of F.Y. B. Sc, S. Y. B. Sc. And S.Y.B.A. F.Y.B.A. and F.Y.B.Com F.Y.B.B.A., F.Y.B.Sc. F.Y.B.C.A. Classes
3 rd Week of June, 2016	Submission of Departmental Annual Quality Assurance Reports (AQAR)
24 th June, 2016	Teaching Begins for the First Term
July 2016	Commencement of T. Y. B. A.,B. Sc. TYBBA,TYBCA Classes
3 rd Week of August 2016	Internal Test- I (B.Sc.)
1 st Week of September 2016	Internal Test- II (B.Sc.)
3 rd Week of October, 2016	Internal/ Term End Exam for the First Term (B.A./B.Com/BBA/BCA)
22 nd October, 2016	Date of Conclusion of First Term

Term II Week/Month	Activity
21 st November, 2016	Date of Commencement of Second Term Teaching
25 th December, 2016 to 2nd January 2017	Cultural Week & Study Tours/ Excursions
3 rd week of January 2017	Internal Test- I (B.Sc.)
3 rd and 4 th week of January, 2017	Student Feedback on Teaching
3 rd week of February, 2017	Internal Test- II (B.Sc.)
2 nd Week of April, 2017	Submission of Academic Audit Report for Second Term
2 nd May 2017	Date of Conclusion of the second Term

ANNEXURE- II:

Brief Report on Feedback Analysis on Teaching

The feedback of students is taken on curriculum, and teaching at the end of every academic year. The IQAC office provides the feedback forms. However the college plans to get feedbacks online to bring more transparency. The feedback is taken for all undergraduate and Post Graduate Programmes conducted in the College.

The various parameters on which teaching is assessed are as follows:

- Time sense
- Subject command
- Teaching methods
- Helping attitude
- Laboratory Interaction

The students are asked to grade teacher(s) on a scale of “1” to ‘5”, where ‘5” being Excellent and ‘1’ being Below Average. The Feedback received by the IQAC is then assessed and analyzed. The feedback analysis is discussed with the principal. The suggestions or complaints of students, if any, are brought to the notice of the principal. The principal discusses it with the heads of the departments.

Format of the Feedback form



K.V.N. Naik Shikshan Prasarak Sanstha's **ARTS, COMMERCE AND SCIENCE COLLEGE**

Canada Corner, Nashik-422 002.

Internal Quality Assurance Cell

FEEDBACK FORM FOR TEACHER EVALUATION BY STUDENTS

Academic Year 20 - 20

Note: This questionnaire has been designed by the College to seek a feedback from the student to strengthen the quality of teaching-learning environment and to look for opportunities to improve teacher's performance in classroom engagement with students to bring excellence in teaching and learning.

Faculty : Arts/ Commerce/ Science/ BBA/BCA **Name of the Department**.....

Class **Semester**

Name of teacher: **Subject taught**.....

IN THE FOLLOWING TABLE TICK (✓) THE APPROPRIATE CHOICE FOR EACH POINT.

Rating →		(Below Avg.) 1	(Avg.) 2	(Good) 3	(Very Good) 4	(Excellent) 5
Subject ↓						
A.	TIME SENSE					
1.	Punctuality in the Class					
2.	Regularity in taking Classes					
3.	Completes syllabus of the course in time					
4.	Makes alternative arrangement of class in his/her absence					
Sub-Total (A)						
B.	SUBJECT COMMAND					
5.	Focus on Syllabi					
6.	Communication skills					
7.	Conducting the classroom discussions					
8.	Clarity of concepts					
9.	Skill of linking subject to life experience & creating interest in the subject					
10.	Refers to latest developments in the field					

Rating →		(Below Avg.) 1	(Avg.) 2	(Good) 3	(Very Good) 4	(Excellent) 5
Subject ↓						
	Sub Total (B)					
C.	USE OF TEACHING METHODS/ TEACHING AIDS					
11.	Use of teaching aids (PPT's / Audio-Visual)					
12.	Uses of innovative teaching methods					
13.	Makes sure that he/she is being understood					
	Sub Total (C)					
D.	HELPING ATTITUDE					
14.	Helping approach towards varied academic interests of students					
15.	Helps students facing physical, emotional and learning challenges					
16.	Helps students in realizing career goals					
17.	Helps students in realizing their strengths and developmental needs					
	Sub Total (D)					
E.	LABORATORY INTERACTION (Only for Laboratory Courses)					
18.	Regular checking of laboratory log books/ note books					
19.	Availability of teacher in the laboratory for whole duration of laboratory hours					
20.	Helping the students in conducting experiments through set of instructions or demonstrations					
	Sub Total (E)					
	Total (A+B+C+D+E)					
Name of the Student : _____ Signature Place : _____ Date : _____						

Best Practices

1. Title of the Practice: Students' Welfare Fund

2. The context that required the initiation of the practice

A large number of students come from middle and lower middle class background . The students from economically and socially underprivileged sections often face financial constraints. The college administration decided to help the poor and needy students by raising the funds for them. With the permission of the management the principal and the staff collected the funds from the students. This practice of raising the funds for students also created the sense of participation among the college students. It helped to create the sense of social responsibility among the college students.

3. Objectives of the practice

1. To help the poor and needy students in their financial crisis.
2. To create a culture of co-operation among the students.
3. To cultivate a sense of social responsibility and accountability among the students.
4. To instil the confidence and enable to face the challenges.
5. To inculcate the values of humanism among the students.

4. The practice

Students from socially and economically weaker sections often face financial troubles. Often it becomes a hindrance in their education. Some students are not able to continue their education due to financial constraints. Sometimes they are unable to concentrate on their studies. The principal and the faculty decided to raise funds for the same. The principal and the teachers made appeal to the students to donate whatever amount possible to them. The minimum amount received was one rupee. This enabled the students from poor economic background to contribute the students' welfare fund. Many students from the college contributed the welfare fund according their financial strength. The total funds generated out of this practice during the academic year was Rs.14209. The principal and the heads of the departments identified the needy students and helped them by providing books, uniforms and other necessary things. The same funds is used to assist the students in their medical emergency.

5. Obstacles faced if any and strategies adopted to overcome them

No obstacles were face to raise the funds for students.

6. Impact of the practice

The students from all faculties contributed to the students' welfare fund. It created a very good impact on the minds of students. They got the sense of social responsibility and accountability. The students showed their enthusiasm in collecting the funds. Most of the students contributed for the funds due to the non-restriction on the amount to be donated. The help from the fellow students created the feelings of self-dignity among those needy students. It also encouraged them to study sincerely and devotedly. The students were happy to receive the funds collected by their friends. The sense of unity in fighting the troubles of life the noticeable impact of this practice.

7. Resources required

- The students required only a box to collect the funds from the students.
- The human resource was the only requirement of the practice and the students participated with a lot of enthusiasm in this practice.
- The funds was deposited in the Bank of Maharashtra.

Title of the Practice II: Collection of Plaster of Paris Ganesh Idols in Ganesh Festival

Goal

The goal of the present practice is to control water pollution from the Ganesh idols of plaster of Paris.

The Context

Ganesh festival in Maharashtra is celebrated with a lot of enthusiasm and religious fervour. It is a long tradition in Maharashtra to install Ganesh idols of plaster of paris on the day of Ganesh Chaturthi and on the eleventh day these idols are immersed in the water of Godavari river. This immersion of Ganesh idols in the water of river is considered to be a holy practice for generations. However , with the widespread popularity of Ganesh festival in Maharashtra, the number of Ganesh idols is increasing and their immersion in the water of river is causing pollution for many years.

Practice

With the awareness of the health hazards created by plaster of paris idols, the NSS unit of the college collects the idols at the bank of the Godavari river on the last day of the festival. The efforts are also supported by Municipal Corporation by providing vehicles to collect idols . Similarly, the media support the attempts by appealing people to avoid water pollution of the sacred river Godavari by submitting the Ganesh idols to social organizations and the volunteers of NSS. The NSS volunteers collect **4013** Ganesh Idols of plaster of paris. Later on the idols are disposed properly by the Municipal Corporation without hurting the religious sentiments of the people. The job of NSS volunteers is not only to collect the idols but also convince the people about the chemical colours of the idols and how they pollute the river and drinking water. So this practice involves the protection environment as well as awareness of people regarding the same.

Evidence of Success

During last five years the practice of collecting idols of plaster of paris has received a very good response. The social organizations, NSS volunteers and media have succeeded in creating the awareness of environment protection by collecting the Ganesh idols. The proper disposal of plaster of paris idols has helped a lot to control pollution of Godavari River. More than that this practice has helped a lot in creating environment awareness among the people. So the success of this practice lies more in social awareness than the collection of idols. This awareness will help people to use eco-friendly idols and also dispose them at proper places instead immersing them in the Godavari River.

Problems Encountered and Resources Required

No such problems are encountered in organizing this activity. The management allocates the fund for the activity. In fact, the activity requires minimum funds and maximum human efforts.